

At LEN Polygon (hereinafter LEN Polygon), we are committed to protecting the privacy of everyone who uses our services. This privacy policy sets out how we deal with personal data and protect your privacy.

*This translation can only be used in combination with and as explanation to the Dutch text. In the event of a disagreement or dispute relating to the interpretation of the English text the Dutch text will be binding. This privacy policy is subject to Dutch Law.*

#### Contact details:

Website: [www.lenpolygon.nl](http://www.lenpolygon.nl)  
Address: Hoge Lareneweg 207  
Postal code: 1221 AN Hilversum  
Email: [info@lenpolygon.com](mailto:info@lenpolygon.com)

#### Processing of personal data

We only process personal data to the extent necessary to fulfil our tasks. We process the following

- personal data:
- E-mail address,
  - first name / last name,
  - middle name,
  - surname,
  - address data,
  - date of birth,
  - place of birth,
  - gender,
  - telephone number,
  - customer number,
  - order history,
  - Bank and credit card details,
  - other relevant personal data.

We only use personal data for the following purposes:

- To be able to maintain contact with you,
- sales from the web shop,
- to draw up contracts with you,
- for company information from retailers,
- execution of the agreement with you,
- to send newsletters,
- informing you of new developments, including offers,
- comply with our administrative obligations,
- combat fraud.

#### Special and/or sensitive personal data

We only process personal details of persons younger than 16 years when we have permission from the person with parental authority. By offering personal data to us for processing, you declare to be at least 16 years old or to have permission for the processing from parents or other persons with parental authority. If we find that a person in our database is under 16 years of age and has not been authorized for processing by a person with parental authority, we will delete the personal data.

If you have evidence that we are processing personal data of a person under 16 without the consent of the competent person, please contact us at [info@lenpolygon.com](mailto:info@lenpolygon.com) so that we can delete the data in question.

#### Retention period of personal data

To minimize the risk of loss of personal data, we only store personal data for one year. We do this for your convenience. By saving your personal data for one year, it is not necessary for you to provide us with your personal data every time. If you agree to our privacy policy again within the year in which we keep your personal data, we can keep your data for another year from that moment on. We may only retain your personal data for a longer period to meet our legal obligations.

#### Security of personal data

We are careful with your personal data and we have therefore taken the following measures to prevent abuse, loss, unauthorized access, unwanted disclosure and unauthorized changes.

- The connection to the website ([www.lenpolygon.com](http://www.lenpolygon.com)) is established by means of a secure connection.
- The computers on which the personal data are processed and stored are always equipped with the latest security updates for Windows, Apple or Linux.
- The computers on which the personal data are processed and stored are equipped with an adequate virus scanner.
- The group of employees that has access to personal data is limited to a minimum.
- All employees who have access to personal data are bound by a confidentiality agreement aimed at protecting the personal data.
- With all external parties who have access to personal data, a processor's agreement has been entered into, under which these third parties have undertaken to observe confidentiality and to process the personal data only on behalf of LEN Polygon.

If you nevertheless suspect that your data is not properly secured, or if you have evidence of misuse of your data, please let us know via [info@lenpolygon.com](mailto:info@lenpolygon.com).

#### Sharing personal data with third parties

We do not sell personal data to third parties and only provide it to others if this is necessary for the execution of our agreement with you or to comply with a legal obligation. We have concluded processing agreements with companies which process your data on our behalf in order to ensure that our partners apply the same level of security and confidentiality to the personal data.

#### Cookies on LEN Polygon

To ensure that our website functions optimally, we use services of third parties, but here too we think about your privacy. The cookies on our website do not compromise your privacy. A cookie is a small text file that is stored on your computer, tablet or smartphone when you first visit our website. The cookies ensure that the website functions properly and that preferences are saved. We and any third parties we may have engaged will not process your IP address in a way that can be traced back to you. It is also possible to set the browser in such a way that cookies are no longer stored.

#### Information from third parties

This website contains links and references to websites and/or servers of third parties. We have no influence on these third-party websites and we are not responsible or liable for any damage caused by incorrect information or harmful material on third-party websites and/or servers.

#### Rights of persons whose personal data we process

Your data remains yours. You always have the possibility to see what data we process about you, to have the data corrected or deleted. In addition, you can withdraw your consent for the data

processing or object to the processing of your data by us. If you wish, we will send your details in a computer file to you or to an organization designated by you.

A request for inspection, correction, deletion, transfer of personal data, withdrawal of consent or objection to the processing of data can be sent to: [info@lenpolygon.com](mailto:info@lenpolygon.com).

To ensure that the request for inspection is made by you, we ask you to send a copy of your proof of identity along with the request. Please make the passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and Citizen Service Number (BSN) black in this copy so that these data cannot be intercepted by third parties. We will respond to a request within four weeks.

#### Other

##### *Automated decision-making*

We do not use personal data for automated decisions. This goes without saying but we are obliged to mention it.

##### *Complaints to the Authority Personal Data*

For the sake of completeness, we would like to point out that there is a possibility to complain about the processing of your data at the Authority Personal Data. This can be done via the following link: <https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

##### *Amendments*

LEN Polygon reserves the right to make changes to the Privacy Policy without further notice. These changes will be effective immediately upon posting to the site. This Privacy Policy was last amended on 25 October 2021.

We hope that this provides you with sufficient information.

#### **LEN Polygon**